



DOLPHIN YACHT CLUB

Boating Since 1955

Port of Camas/Washougal Washington

34 South A Street

Washougal, Washington, 98671

CRYA Member

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GENERAL INFORMATION

CLUB INFORMATION:

The Dolphin Yacht Club was founded in March of 1955 and the articles of incorporation were filed during the same month of that year. There were twenty-four charter members who had an inspired vision of a great future for sport and pleasure boating on the Columbia River, with headquarters at the Camas/Washougal Port dock.

The Charter provided for family membership, the management of the club to be vested in the membership, with a Board of Directors to direct the activities. The purpose of the club was to provide an organization to further the interest of boating, boating safety, education and to develop and maintain areas of boating recreation and moorage facilities. The club membership was open to all individuals within the Pacific Northwest who were interested in boating

The Dolphin Yacht Club's name came from the Dolphin Light #50 that the members used to fish from and tie their hog-lines onto.

The first meeting place was the Washington beach by the dolphin. They would have picnics and get together. It was at one of these functions that they decided to organize a yacht club.

In July 1958 a building overlooking the Columbia River was leased from the Port of Camas/Washougal. It was an ideal location. The building was soon enlarged to accommodate the growing membership.

The club holds membership in the Columbia River Yachting Association and Recreational Boaters of Washington.



THE DOLPHIN YACHT CLUB

BY-LAWS

ARTICLE I: NAME AND PURPOSE

SECTION 1: The name of this club shall be the Dolphin Yacht Club (DYC).

SECTION 2: The purpose of the Dolphin Yacht Club is to serve interests of boat owners and other persons interested in water related activities. DYC's mission is to stimulate a greater interest in boating among its members and the Lower Columbia River community.

ARTICLE II: MEMBERSHIP

SECTION 1: Membership in the Dolphin Yacht Club shall be open to all who are interested in boating and water related activities. One (1) paid membership is entitled to one (1) vote at general membership meetings.

SECTION 2: Application for membership in the club shall be made on the approved form and signed by two members in good standing. The application shall contain an agreement to abide by the by-laws of the club. All applications for membership shall be accompanied by the initiation fee and the dues for the remaining quarters of the year. If the committee shall approve the application, it shall then be submitted to the membership at the next regular or special meeting and shall be voted upon. A favorable vote of the majority of the members present shall be required to elect an applicant to membership. Prior to being inducted, a prospective member shall attend at least one club meeting, club social, club function, or cruise on the DYC schedule.

SECTION 3: From time to time the club membership may wish to recognize and honor persons not members of the club for outstanding services given to the club. To enable the club to accomplish this, there is hereby created a class of Honorary Membership. Such persons shall be elected by a unanimous vote of the members present at a regular or special meeting of the club. Honorary members shall not, however, make motions, have voting privileges, nor hold any office in the club. Honorary membership is limited to one fiscal year only.

SECTION 4: It is especially provided that in order to qualify for membership, each applicant so elected shall be required to attend a meeting of the club in order to take the oath, after which he/she shall receive a membership card, roster, Dolphin Yacht Club burgee and keys to the club.

SECTION 5: Each member in good standing of the club shall be entitled to a key to the clubhouse. Upon termination of membership for any cause, such member shall return all the clubhouse keys to the club immediately.

SECTION 6: A member may resign from the club at any time upon written notice to the Membership Chair Person. No dues shall be refunded.

SECTION 7: Membership may be terminated for causes by a three-fourths vote of the members present at any regular meeting. Termination of membership of any member for any cause shall not release said member from the obligation to pay all dues or other obligation owing to the club as of the end of the fiscal year in which membership is terminated. Membership termination may result from:

- ✓ Aggressive, threatening, physical, sexual and/or abusive verbal contact to any fellow club members, their family members and/or friends, and/or towards any people at any cruise events, DYC hosted events, or other yacht club hosted events.
- ✓ Theft of club funds or items from the club house or any personal items of DYC Members.
- ✓ Destruction of any property pertaining to the club and/or personal property of DYC Members.
- ✓ Not paying club dues.

ARTICLE III: MANAGEMENT

SECTION 1: Management of the club shall be vested in the membership.

SECTION 2: A Board of Directors shall direct the activities and conduct the business of the club with the approval of the membership.

SECTION 3: The Board of Directors shall consist of the Commodore, Vice Commodore, Rear Commodore, Secretary, Treasurer, Fleet Captain, Former Past Commodore, Membership Chair Person, Port Captain, Harbor Master, CRYA Representative, and Bar Captain.

SECTION 4: Five members of the board, three of whom shall be elected officers, shall constitute a quorum of the board. The Commodore vote shall be the tie-breaking vote.

SECTION 5: All currency whether it be cash or any other form of money, received at any social or income receiving event must be signed off by the two DYC members and be given to the Treasurer if the Treasurer is present at said event.

SECTION 6: Upon approval from a membership vote, a club member may be compensated for management of business-related activities and income.

ARTICLE IV: OFFICERS

SECTION 1: The elected officers of the club shall be Commodore, Vice Commodore, Rear Commodore, Secretary, Treasurer, Fleet Captain, and Former Past Commodore. Officers of DYC term of office shall be one year. With approval by the membership through the electoral process an Officer may serve a maximum service of four years. Elections are normally conducted and completed by the third week in October. The winner of the election shall be installed at the November meeting. Officers may resign at any time for any reason. In the event of a vacancy, the next in line shall assume the duties of said office for the remainder of his/her

term. Should the officer not wish to assume such duties, then an election shall be held to fill the position for the remainder of the term.

SECTION 2: The Commodore shall preside at all meetings of the club, shall appoint committee chairpersons, shall be exofacial of all committees and shall carry on such other responsibilities as are assigned to him/her by the By-Laws.

SECTION 3: The Vice Commodore shall, during the absence or temporary incapacity of the Commodore, perform the duties and have the powers of the Commodore.

SECTION 4: It shall be the duty of the Rear Commodore to assist the Commodore and Vice Commodore in discharge of their duties and, in their absence, to officiate and act in their stead and to also fill any open officer and/or board member position not filled.

SECTION 5: The Secretary shall keep minutes of all club meetings, issue notices of meetings, club events and keep such records of activities as may be required. A copy of all minutes shall be available to any member upon request. The Secretary will email the completed minutes to the all members after each meeting.

SECTION 6: The Treasurer shall be responsible for the DYC accounts of the club and be charge of its funds. He/she shall keep all funds in a bank approved by the Board of Directors and in the name of the club, subject to withdrawal by checks signed in such a manner as may from time to time be approved by the board. He/she shall disperse the funds of the club under the direction of the members. He/she shall email a monthly financial report to all members that will be approved at each regular meeting. The Treasurer shall collect and disperse any money for the socials, fund raisers and the special events for the club, including providing adequate change for each event. The Treasurer may ask a fellow member to help with the monetary duties if they are unable to make said events.

SECTION 7: The Fleet Captain is responsible for the cruise schedule for the year. He/She submits a schedule to the Columbia River Yachting Association (CRYA) by August 1st of the previous year. They review all the club schedules to see if there are any conflicts. The Fleet Captain will notify the membership of any conflicts and provide a yearly cruise schedule. Any themes, activities, dinner reservations, pot luck menus, games, etc. for the cruises are the duties of the Fleet Captain.

SECTION 8: The Commodore shall appoint a **Port Captain** who shall be responsible for the maintenance of the clubhouse, club's anchorage, lockers, outstations, boat landings, wharves, and other property belonging to the club. Additional duties shall include safety of the club, including safety and first-aid programs and instructions.

SECTION 9: On approval of the Board of Directors the Commodore shall seek advice from a General Counsel regarding any legal matters. Before club funds can be expended for any legal action, the expenditure must be approved by the membership. A report of any legal action and/or updates shall be submitted to the membership.

COMMODORE DUTIES:

The Commodore's position is a 4-year commitment, starting as the first year at Rear Commodore, second year to Vice Commodore, third year to Commodore, and the final fourth year to Past Commodore where they help mentor and support the current elected Commodore.

The Commodore's job is to lead the membership. This includes running the meetings and making sure that information is being passed along to club members. He/She will also serve as the main contact person for the club.

The Commodore, will also appoint members to chair the various committees within the club.

The Commodore will hold a meeting of the bridge to establish goals, themes and projects for the year. He/she will also establish dates for board/ business meetings.

One of the first duties the incoming Commodore will be responsible for is making sure all members have paid their dues. They will communicate with the Treasurer and establish which members have paid and which have not. The Commodore will be the contact person to the members who have not paid and follow through to collect club dues.

DYC's Commodores Ball is usually held at the beginning of the New Year or as established by the Board. This event is to honor the immediate Past Commodore and First Lady. It is the responsibility of the present Commodore to organize this event and purchase a gift on behalf of the club.

The Commodore shall host a "Clubhouse Cleaning Party" between the months August and September in which he/she invites all volunteer members to come out and clean the clubhouse. Such items should include but not limited to: washing windows, pruning bushes, pressure washing the building, painting or maintaining decks, cleaning out the basement, and cleaning and/or organizing the kitchen area.

The Commodore shall also host a "New Year's Day Brunch" on January 1st. This event is usually held at the Commodore's choice restaurant in which members are encouraged to join. The Commodore will email or send out invitations to all DYC members, arrange and reserve the restaurant of his/her choice, and send out reminders.

The Commodore should encourage participation of members in all club functions.

In the absence of a Rear Commodore, the Commodore shall be the head chairperson for the Port of Camas/Washougal Christmas Ship Spaghetti Feed held on the first Saturday of December.

VICE COMMODORE DUTIES:

He/she shall be responsible for the functioning of all committees. At the beginning of the term of office this position should work closely with each committee and encourage action where needed. The Vice Commodore should attend both board meetings and general meetings.

The Vice Commodore shall be the head chairperson of Commodore's Ball held for the out-going Commodore held in following year of January or February.

REAR COMMODORE DUTIES:

The Rear Commodore must perform the duties of all open officer positions and member board positions where there are no people to support that current yearly position.

It shall be the duty of the Rear Commodore to assist the Commodore and Vice Commodore in discharge of their duties and in their absence officiate and act in their stead.

One of the responsibilities of this position is to review the contents of the bulletin board and other information posted in the clubhouse. Rear Commodore shall also be very familiar with the by-laws, Roberts Rules of Order and advise both the elected officers and appointed leaders as required. The Rear Commodore should attend both the board meetings and general meetings.

The Rear Commodore shall be the head chairperson of the Port of Camas/Washougal Christmas Ships Spaghetti Feed held on the first Saturday of December.

SECRETARY DUTIES:

Minutes of each club meeting and/or Board meetings are to be typed and a copy kept in the permanent records. Additional copies of all meetings are to be distributed at least one (1) week prior to general meeting to the club members for their approval or disapproval.

If needed, the secretary will send cards to the various yacht clubs in the area and along the west coast and up the Columbia River giving reciprocal guest privileges to our clubhouse. As cards are received from other clubs, they are to be posted on the bulletin boards. Lists of our flag officers, their addresses and telephone numbers are also sent out with the cards as a courtesy to the various clubs.

The secretary is to handle all correspondence in and out of the club as required. Expenses incurred in carrying out these duties are to be reimbursed by the treasurer upon submitting appropriate receipts.

The Secretary shall also be the "Sunshine Coordinator" and send cards and flowers to members as needed who are ill or hospitalized, receiving the appropriate well wishes of the club.

If we have a member and/or their family members pass away, condolences and flowers should be forwarded to the survivors.

TREASURER DUTIES:

The Treasurer maintains a current membership ledger.

He/she shall disperse the funds of the club under the direction of the members and shall submit a financial report, with copies of the current monthly bank statements at each regular meeting.

All income and expenditures of DYC must be accounted for. Copies of receipts or invoices are kept and cross-referenced with a check number. A monthly Treasurer's Report should be submitted to the board and membership at the business meetings. The report should include:

1. Date of report
2. Profit and Loss Statement, with Current Month Comparison
3. Current Balance Sheet
4. Detail Checks List, Itemized List of Checks
5. Official Bank Copy of Monthly Bank Statement(s) and Bank Reconciliation(s) Report

Income categories will include initiation fees, dues, bar, galley, club rental, special events, etc.

Expenditure categories could include rent, utilities, insurance, bar and galley supplies, special events, etc. Expenditures shall give a brief description of the expenditure and to whom it was paid to. The purpose of the categories is to see where money is being made and what action might be needed if there are inadequate profits.

With each event the Treasurer needs to make sure there is adequate change on hand and will be the money collector at said events. If the Treasurer is unable to make it to any event, they may appoint a board member to take their place.

The Treasurer shall also be responsible for filing the proper tax filings and/or non-profit documentation. A copy of the filing shall be provided to the Board and to membership upon request.

FIRST LADY/MATE DUTIES:

The First Lady/Mate is the strong right hand of the Commodore. Normally, this person is the spouse of the Commodore, however, if the Commodore is single, someone from the DYC membership may be asked to step in and attend functions on the clubs behalf.

He/She is responsible for representing Dolphin Yacht Club at the Ladies Night of the other yacht clubs. Each club needs the support of the rest, therefore, as soon as a Ladies Night announcement is received, the First Mate should encourage the ladies of DYC to attend.

The First Lady/Mate is the chairperson for DYC's Ladies Night. As soon as the event date has been selected, a planning meeting should be held soon thereafter. Committees and the delegation of duties may be as follows:

1. Announcements, invitations, etc.
2. Table arrangements & decorations.
3. Seating arrangements & decorations.
4. Entertainment.
5. Grocery shopping.
6. Food preparation.
7. Serving of food.
8. Bar service. The Bar Captain should have at least 60 days' notice of the event date, so they can apply for a public event liquor license. Average time for an approved State liquor license is 45 days.

9. Gifts for the visiting Lady Commodores, visiting First Ladies and Daughter of Neptune Gifts.
10. Member raffle gifts and drawings.
11. Clean up.

The Men of DYC provide the entertainment, prepare and serve the food. The ladies of DYC are considered guests and need to make sure reservations to attend.

The visiting Lady Commodores and First Ladies receive their meal free and are given a gift.

BAR CAPTAIN DUTIES:

Due to the dollar value of the bar activity, the Bar Captain must not only maintain and keep the bar serviceable but must keep necessary records for a report to the membership to include cost of operation, the income it produces and the current inventory.

1. Value of the total inventory and working fund should be maintained to an appropriate level for current activities at the clubhouse. Any excess money such as tips or other forms should be turned into the Treasurer.
2. Previous to an activity during which the bar will be open, the Bar Captain should make certain sufficient supplies are on hand for the occasion.
3. The Bar Captain should see that the bar is open for business at appropriate hours during each activity and remain behind the bar through the events. If the Bar Captain needs to leave the bar, they need to appoint fellow club member take accountability for the bar. The bar should never be left unattended until the event has ended.
4. The board should approve all changes in suggested donations of drink prices.
5. During each event, board and membership meeting, the Bar Captain should report the total contributions and total purchases for each activity since the last report. This report should include the estimated value of the current inventory, broken down to cash and stock.
6. It is the duty of the Bar Captain to obtain a Special Occasion License from the Washington State Liquor Control Board, (out of Olympia) for each special club event at the club house where alcoholic beverages will be sold to the public. (this includes but is not limited to Ladies Night or the Commodores Ball) Allow at least 60-45 days to get the permit. The permit must be posted on the days of the special events.

DAUGHTER OF NEPTUNE DUTIES:

The Daughter of Neptune represents Dolphin Yacht Club at the numerous activities of the Columbia River Yachting Association Qualifications are:

1. Be a daughter or granddaughter of a member in good standing. When a daughter or granddaughter is not available, nieces or close family friends have held this position.
2. Must be 15-17 years of age when they are crowned, and cannot pass the age of 18 in the year they serve and they must still attend high school (not have already graduated).
3. Must agree to abide to the guidelines of the representative of both DYC and CYRA.

The Incoming Daughter of Neptune is crowned and caped by the CRYA Delegate at the Commodore's Ball. In the absence of the CRYA Delegate at the ball, the Commodore may crown and cape/robe the new Daughter.

The Daughter of Neptune should attend all CYRA functions as designed for her. Some of these are:

Opening day (will be on a review vessel during the parade), Portland Boat show, River Patrol activities, Ladies Nights (when invited), Ride on the navy ships from Astoria to Portland during Rose Festival, participate in the Star light Parade, Astoria Regatta Parade, Kid Fest and Closing Day.

NOTE: Summer activities are optional for girls, depending on their personal like, family vacations, etc.

She should attend as many DYC social and events as possible and be willing if asked to report her activities as related to DYC.

She should arrive timely at all functions and in proper attire. If for any reason she will be late or not able to attend the functions, she should notify the proper individual in sufficient time to that individual to make any schedule changes.

Finally, she should conduct herself in a ladylike manner at all times.

FLEET SURGEON DUTIES:

Health and safety is the responsibility of the Fleet Surgeon when it is related to any club activities and events.

Some responsibilities may be as follows:

1. Ensure that a cruise first aid kit is property equipped and present at every official DYC cruise.
2. Keeping abreast of current news regarding new items of marine safety as it relates to health. This could include sewage polluted water, areas where fish may be polluted, red tides, etc. if a current club activity is planned within the vicinity of such waters.
3. Encourage training relative to first aid and CPR and obtaining refresher courses as needed.

COLUMBIA RIVER YACHTING ASSOCIATION (CYRA) DELEGATE DUTIES:

The duties of the person selected as CRYA delegate shall include:

1. Representing DYC at all CRYA meetings and functions and report back to DYC the requests and opinions known.
2. Reports all CRYA activities to the general membership and to the Board.
3. The delegate should become well acquainted with the representatives of other clubs; know their attitudes and thoughts concerning items requiring CRYA decisions.

GALLEY CHAIRPERSON DUTIES:

The Galley Chairperson has two primary responsibilities, the meals at the social gathering and the general over-all supervision of the galley. This involves:

Requirement for handling food is a “Food Handlers Permit” from the SW Health District. The chairperson, together with at least one other person should obtain these permits.

1. They should ask for volunteers to plan and make the meals for special events and or connect with the committee of the events to help set up and plan said event.

Galley supervision includes all use of the galley during any and all activities of DYC as well as all other use of the club house. Detailed responsibilities are as follows:

1. Equipment serviceability – if a piece of equipment needs repair or service, the Port Captain should be notified. It is the Port Captains responsibility to see that all galley equipment is in good repair,
2. Additional equipment needed should be brought to the board for action during a regular board meeting.
3. Cleanliness of the galley and each piece of equipment including, but not limited to, oven, refrigerator, griddle, pots, pans, dishes, cabinets, floors, trash cans, dish towels, etc. are the responsibility of the host and or hostess for each galley activity.
4. Proper signs should be posted in accordance with the information received with the Food Handlers Permit.
5. An adequate supply of normal galley items should be maintained. When supplies are purchased, an invoice should be turned in to the Treasurer for reimbursement.

MEMBERSHIP CHAIRPERSON DUTIES:

The life-blood of any organization is its membership. Not only is the Membership Chairperson responsible (with the help of all club members) for obtaining new members, but for selecting applicants who will be an asset to the club.

The Membership Chairperson is responsible for making membership information and application forms available for those requesting such. He/she will be responsible obtaining name tags, burgees, etc. for the new members prior to their being sworn in and any replacement name and boat name tags for current members as needed. Costs involved with this need to be submitted to the Treasurer with proper receipts for reimbursement.

A perspective new member will fill out an application and submit it to the Membership Chairperson. Upon receipt of the application and initiation fee, the Chairperson will explain that it is necessary to attend a DYC function. This is to get acquainted with the membership and vice versa. The Chairperson will then announce to the membership the receipt of the application and make his/her recommendation. The application and all monies collected need to be turned over to the Treasurer.

Once the requirements have been met, the applicants will be voted on at the following social event and if approved be sworn in at the next social they attend.

HARBOR MASTER (PORT LIAISON) DUTIES:

The Port Liaison is the contact person between Dolphin Yacht Club and the Port of Camas/Washougal. Duties may include but are not limited to:

1. Know the Port Commissioners, the Port Manager, office staff and service personnel.
2. Attend Port meetings that are open to the public if there are items on the agenda which are of importance and or interest to the club
3. Arrange for any meetings that may be requested and or required.
4. Advise the club as to the Port's activities.
5. The Harbor Master shall be the point of contact of all DYC outstations. The Harbor master will also develop and maintain out-station etiquettes, which will be posted at each DYC outstation. Membership will also be provided.

ARTICLE V: ELECTIONS:

SECTION 1: Nominations may be made from the membership via email or at the September/October business meeting.

SECTION 2: The election of officers shall be held during the October Social. A hand, of yeah or neigh vote shall be presented to all members for the vote of offices. All members have a right to vote for the new officers with a majority rules vote. Before an officer can be elected or installed, he/she must be a member in good standing. The officers elected shall be installed during the regular November business meeting and each will immediately assume his/her respective office for the term described in Article IV.

ARTICLE VI: CONDUCT OF MEMBERS:

SECTION 1: All members shall be expected to conduct themselves in a manner that does not bring discredit to DYC while participating in any activities of the Club, and/or acting as a representative of DYC. Any members of vessel displaying the Club logo or burgee are deemed to be representing the club.

SECTION 2: All members are required to abide by all By-Laws, Regulations and Policies as set forth and/or published by the membership.

SECTION 3: When the Board of Directors receives two (2) written complaints on a suspected violation by a club member and it is determined that a violation has occurred, the Board of Directors shall direct the Commodore to speak to the person or persons regarding the violation or noncompliance. The verbal conversation by the Commodore regarding the violation and request for compliance shall be documented. The violation will then be invited to discuss the violation with the Board of Directors.

SECTION 4: If a member continues violating the rule, the Commodore shall notify the member of the violation in writing with specific date to remedy the violation, with a copy to the Board of Directors. If the violation continues beyond the date specified, the Board of Directors shall impose a penalty to be determined by the Board of Directors. The members shall be notified of the penalty in writing.

SECTION 5: A member may be reprimanded, or suspended from club privileges, or have their membership terminated upon recommendation of the Board of Directors for a continued violation of the By-Laws, and/or Rules, Regulations and policies of the DYC club.

ARTICLE VII: DUES

SECTION: 1 The \$300 annual dues of each member of the club and the method of payment thereof shall be determined by the membership. The fiscal year shall begin October 1st.

SECTION 2: Membership dues shall be due in the full amount for all club members on the first day of October. A member joining the club between October 1st and September 30th of the following year shall pay dues pro-rated by the remaining quarters of the fiscal year.

SECTION 3: The treasurer shall furnish to the Commodore the names of all members whose dues have been declared delinquent for 60 days. The Commodore shall contact, in writing or via email, each delinquent member in an effort to see that they remain in good standing. Membership shall be terminated by email or notice signed by the treasurer when the dues are delinquent for more than 90 days.

SECTION 4: Any member who is more than 60 days delinquent in the payment of his dues must pay the full year's dues plus a reinstatement fee of 20% in order to continue membership in the club.

SECTION 5: Any member who has resigned from the club while in good standing may be reinstated by a favorable vote of the membership upon application. Such application shall be accompanied by a reinstatement fee of \$12.00 and dues for the quarters remaining in the current calendar year.

ARTICLE VIII: INCORPORATION

Dolphin Yacht Club is a non-profit corporation registered with and governed by the State of Washington. The Seal of the corporation shall contain the name of the corporation, State of Washington and the year 1955. The Treasurer shall complete and maintain documentation to retain Incorporation.

ARTICLE VIII: RULES OF PROCEDURE

DYC shall be governed by the Bylaws and Standing Rules. Meetings shall be conducted according to Roberts Rules of Order. Should there be a conflict between the Bylaws and Roberts Rules, the Bylaws will have precedent.

ARTICLE X: AMENDMENTS

SECTION 1: Amendments to DYC By-Laws may be made at any regular or special meeting called for that purpose, provided, that a written notice (USPS or email) shall be sent to the membership not less than five (5) days prior to the first meeting. A copy of the proposal shall be provided in advance of the meeting. At such meeting, the written proposed amendment is to be read.

SECTION 2: The proposed amendment shall be read at two (2) consecutive meetings. A secret ballot shall be sent to members via email and/or regular mail following the second reading. It shall require an affirmative vote of the majority of the returned votes to adopt any amendment to the By-Laws.

SECTION 3: A member who is unable to attend a meeting at which an amendment is to be voted upon may cast his/her vote on the amendment with a signed written statement delivered to the Secretary prior to the meeting.



ANNUAL SCHEDULE OF DYC EVENTS

Socials: Hosted by the Commodore. The first Friday of every month unless otherwise specified. Socials are held at the DYC clubhouse. Due to warm cruising weather, socials are usually not held during July and August.

Business Meetings: Hosted by the Commodore. Meetings can be held at the DYC clubhouse or another location at the Commodore's request.

Board Meetings: Hosted by the Commodore. Called upon the Board's stipulation.

January-February: Hosted by the Commodore. New Year's Day Brunch. Held where the Commodore specifies.

DYC's Commodores Ball. Hosted by Former Vice Commodore. Usually held at the clubhouse or a "previously-voted-by-the-board" event location. The date should be verified with CRYA for schedule conflicts.

1st Saturday of May: Hosted by the CRYA. Opening Day. Held on the first Saturday of the month. It is a traveling event. Check with the CRYA for the current year's location.

March - May: Ladies Night. Hosted by First Lady/Mate. The date needs to be verified by the CRYA to ensure that event is not conflicting with other club's Ladies Night event. This event is usually held at the DYC clubhouse.

July: DYC Sponsored Event: Rockin' the Cove. Hosted by the Creagan family. Usually held the last weekend of July at the DYC Outstation in Martin Slough.

August 1: Deadline for the DYC Fleet Captain to turn in DYC's next year cruise schedule. Schedule needs to be approved by the CRYA.

August – September: Hosted by the Commodore. The Commodore shall host a cleaning party for the clubhouse.

October Social: Hosted by the Commodore. Elections and the swearing-in of the new officers.

November-December: The Fleet Captain should email the DYC Members and print the following year's cruise schedule that should be available at the clubhouse.

1st Saturday of December: Hosted by Rear Commodore. Port of Camas/Washougal Christmas Ships Spaghetti Feed. The event is usually held on the first Saturday of December at the clubhouse.

2nd Saturday of December: DYC Sponsored Event: Hosted by the Creagan family. Festival of Lighted Boats. This event is usually held the second Saturday of December at Kalama Marina Park in Kalama.



STANDING RULES

DEFINITION OF STANDING RULES:

Standing rules are those rules or issues that are outside the DYC Bylaws. Standing rules are fluent in such that they may be modified, deleted or created. As such, these rules may be proposed by any member, in good standing or the Board and requires a simple majority vote by the membership.

BUSINESS AND BOARD MEETINGS:

There have been two different ways to conduct business meetings. One is to have a business meeting before the monthly social gathering, a Board meeting could be held sometime later in the month. The other is to have a social gathering and it be strictly a social event and have a business meeting later in the month. We encourage all members to attend. If there is a need to have a Board meeting, one will be called by the Commodore.

CRUISES:

Around the end of March, cruise schedules are available from the CRYA for all the clubs' cruises. You can check to see if a certain club is going cruising a particular weekend and where they will be. If you want to go to a particular location, you can check to see if anyone will be cruising to that location.

Everyone is welcome to come on DYC cruises. There are several scheduled during the year to places where people who cannot make it by boat can drive to. Many come just for the day.

On the cruises, Saturday night is usually potluck on the doc...unless of course, we happen to be someplace where there is a restaurant nearby.

Children are encouraged at the DYC cruises; however, it is the parents responsibly to watch for the safely and wellbeing of their children. Children should be informed not to enter other member's boats until given verbal permission from the boat owner. Permission should be asked each time ANY person enters another member's vessel.

All pets are welcome to all DYC cruises. However, it is the dog owner's responsibility to feed, manage and potty their own animals. For dock cruises, it is important for the dog owner to bring a dinghy for the dog to relieve himself on shore. Please do not assume the use of the other people's dinghies to take your dog to shore. The docks are not made for animal dung and or urination and can cause health hazards to members. Pets are not allowed to be tied where they or their leashes, ropes, etc., block or impair main traffic areas of the docks or walkways. Dogs have been noted to help themselves to another members' food and personal items. Pet owners should always compensate for pet's actions and destruction of other's property.

Please be aware and courteous of boat and dinghy placement. As the DYC club becomes larger, the docks are becoming smaller. It is important to place your vessel in the appropriate manner that

will best adjust for all members' boats. The Fleet Captain is the Dock Master and it is important for us all to follow his/her direction per cruise for the best of all members. The Fleet Captain will plan for each cruise and will adjust for vessels as needed. Note: The Fleet Captain strives to fit all boats in the best alignment as possible for the dock layout. If any member needs any additional help docking their boat, please inform the Fleet Captain. Most DYC Members are willing to help each other dock and un-dock for a safe and happy cruise.

SOCIAL GATHERINGS:

Social gatherings are held the first Friday of each month with the exclusion of dismissed socials due to lack of attendance and/or cruises. Cocktails and visiting begins at 6:00pm and then dinner at 7:00pm.

Social dinners will be at no cost, unless the Club provides the entrée. The Board shall establish the cost for social dinners when providing the entrée. If the social is a "Pot Luck" dinner, then there will be no cost to members.

Potential new members/guests will be at no cost and are encouraged to attend.

All members should be willing to help when needed for duties in the galley, set up and clean up after events and greeting members and nonmembers during social gatherings.

The club house must be cleaned after each and every Social and DYC Event.

COMMODORE'S BALL:

The Commodore's Ball is usually the latter part of January. This event is to honor the outgoing Commodore and their family. The club gives the Commodore a gift to thank them for all the work they have done in the previous year.

As part of the program, the DYC highlights of the year are recapped. The following awards and presentations are then given:

"Boating Family of the Year Award"

This family is determined to have been the most active in cruising or other boating activities for the year. The winner is voted on by the Members during the December social. If you would like to submit a nomination but cannot attend the social, please inform the Commodore in writing.

"Wally Walrus Award"

This award traditionally goes to a male club member who has gone beyond the normal call of duty. The previous recipient determines who will get the award and makes the presentation.

"Penny Penguin Award"

This award traditionally goes to a female club member who has gone beyond the normal call of duty. The previous recipient determines who will get this award and makes the presentation.

“The Big Boner Award”

The members select the big winner of this award from the recipients of the traveling “boner” necklace, who received it through the year. The previous year’s winner makes this award presentation. If you have “screwed up” during the year while boating beware! No one is exempt from this “prestigious” award. Should any member see another member doing a “boner”, pass the information on, so we will always have a good selection of candidates to choose from.

“Daughter of Neptune”

One of the other functions performed, is thanking our outgoing Daughter of Neptune. Flowers and a gift from DYC are presented to the outgoing daughter. We also welcome our new Daughter of Neptune for the coming year with a coronation and flowers.

OPENING DAY:

Opening Day is held the first weekend in May. This is not just an area celebration, but a celebration held all over the country.

There is a theme for the occasion which usually goes along with the Rose Festival theme. The Fleet Captain is the representative from DYC at CRYA regarding the Opening Day activities. We decorate the boats and have a parade on the Columbia River. There are points obtained for the percentage of boats participating, the percentage of boats which have VSC’s, the decorations on the boats and the formations in the parade.

After the parade the club members usually go to the club house for a barbeque.

Remember, if you do not have a boat or your boat is not available, we still receive credit for attendance. We welcome passengers on the boats that are participating in the parade. Please plan on attending with your own boat or as a passenger on another member’s boat. If you can’t make the parade, be sure to come and join in the festivities. It starts early and lasts all day.

LADIES NIGHT:

Ladies Night is held somewhere between the March and May. When the date has been decided, the First Lady/Mate must first confirm the date with the CRYA for scheduling conflicts. This night is the time for our Lady Commodore or First Lady to shine. This is HER night. Most of the clubs on the river have a Ladies Night as a way to raise money.

A theme is confirmed by the Lady Commodore or First Lady and then the plans go in to action. It is best to decide the dates, themes, menus and planning at least 3 months from event date.

A menu is planned, and invitations are sent out to the First Ladies/Mates of the other clubs which belong to CYRA. We do have a maximum limit of 80 seating in the club house. Our ladies are encouraged to attend and bring a guest but should be sure to make reservations. This is a very popular event and we have a very good representation from the other yacht clubs and their guests. We have a program presented by our very own talented men. Hats go off to the guys who participate. They always do a great job and the ladies from the other clubs love it. Our club is one of the few to have “home grown” male talent.

On the night of the event the men do their best: they cook, serve, clean-up dishes and afterward clean-up the club house.

We have raffle and door prizes. Members are to bring at least two gifts for the raffle. One gift can be wrapped and one unwrapped. The more gifts the better the raffle.

50/50 FUND:

This fund is used for various club purchases such as refrigerators, stoves and it is usually is given to the First Lady for Ladies Night.

This is normally a 50/50 raffle drawing during social events. Members and guests may purchase a raffle ticket for \$1 or six tickets for \$5. The winner of the raffle will receive 50% of money collected; the other 50% goes in to the 50/50 Fund.

DYC CLUB POLICIES:

DYC Members without guests can enjoy the club house anytime, as long as it does not interfere with any clubhouse rentals or social schedules. DYC Members are to be respectful to the people who pay to rent the clubhouse and are not interrupt any clubhouse rentals.

Any member wishing to use the clubhouse for activities such as birthday parties, anniversaries, get together of friends, etc., shall observe the following rules:

1. Reserve the date(s) you want to use the clubhouse well in advance of the event. Contact the Clubhouse Rental Specialist for available dates and payment arrangements.
2. The member using the clubhouse shall furnish their own food and beverages. Use of the bar is prohibited unless it is a club function.
3. All dishes, utensils, tools, etc. used shall be cleaned and restored to their usual place.
4. Make sure the Ladies Room and the Men's Room are clean and the garbage cans are empty.
5. All floors shall be cleaned, i.e. swept, mopped and vacuumed.
6. All garbage and recycling shall be placed in the garbage cans and bins on the deck.
7. Any food, decorations or items used for any events must be taken out after each event. The club is not used enough to warrant leaving any items behind. The club has exactly what is needed for each event as appliances, dishware, silverware, and cooking utensils. For example, if you would bring a toaster from home for an event, just take the toaster back home with you. These items are not used enough and take up much needed space.
8. Any member posting information and or decorations in the clubhouse shall be responsible for the removal of said information and decorations when no longer needed.
9. Make certain that the thermostat is turned down, all doors and windows are shut and locked and all lights are off before locking and leaving the building.
10. Members are responsible for signing in their guests and for their conduct.
11. The last member out of the club is the responsible one, so make sure to double check all doors, lights and lowering the thermostat before locking the club house.

DYC CLUBHOUSE RENTAL FEES:

Use of the clubhouse by non-members and members is allowed. A rental and cleaning deposit fee shall be established by the Board. A list of items to clean during or after the rental is posted at the clubhouse. After the event and the club house must be generally clean, to not incur additional cleaning fees.

Clubhouse Rentals Fees to Non-Members are as follows:

A \$200 non-refundable cleaning fee will apply to all rentals.

\$600 weekday rates for up to 4 Hours + \$150 for every additional hour.

\$800 weekend rates for up to 4 Hours + \$150 for every additional hour.

\$1,200 weekend rate for up to 8 Hours + \$150 for every additional hour.

MEMBER RENTALS: If a DYC Member would like to use the clubhouse for a special event, they will need to reserve the date with the Clubhouse Rental Specialist.

Clubhouse Rentals Fees to Current Members are as follows:

A \$100 non-refundable cleaning fee will apply to all rentals.

\$300 weekday rates for up to 4 Hours + \$150 for every additional hour.

\$400 weekend rates for up to 4 Hours + \$150 for every additional hour.

\$600 weekend rate for up to 8 Hours + \$150 for every additional hour.



OATH OF OFFICE:

Please raise your right hand and repeat after me:

I (state your name) do solemnly promise and pledge

That I will execute the duties to which I have been elected

To the best of my knowledge and ability

And to commit myself

To the Bylaws of the Dolphin Yacht Club.

By the authority vested in me by the Dolphin Yacht Club I now proclaim you duly installed officers. Congratulations.

MEMBERSHIP OATH:

After an application for membership has been voted on and approved, the following is the oath the new members will pledge:

Please raise your right hand and repeat after me: stating your name where I state mine.

I (state your name) pledge myself

to be a responsible member of the Dolphin Yacht Club.

I will take part in the activities and cruises.

I will maintain and operate my vessel

in a manner which will not knowingly cause harm to others.

At all times, I will conduct myself in a manner

which will reflect credit to my club

and whose burgee I am privileged to fly.

By the authority vested in me, I hereby welcome you as members of the Dolphin. Congratulations.



MISCELLANEOUS INFORMATION

DYC Fleet Contacts:

Name	Phone Number	Vessel Information

Distress Calls:

VHF CH .16

By Land Line or Cell: 911

U.S. Coast Guard

(Portland, OR)...503-240-9300

(Astoria, OR)...503-325-2211

U.S. Coast Guard

(Portland, OR)...503-240-9300

(Astoria, OR)...503-325-2211

Clark County Sheriff's River Patrol

(Vancouver, WA)...360-699-2211 X1617

Columbia Co. Sheriff's River Patrol

(St. Helens)...503-397-1521

Portland Harbormaster

Ray Pratt 503-823-3780

OR Parks & Recreation Dept.

John Cowan 503-695-2261 x 22

Mult. Co. Sheriff's River Patrol

503-288-6788

503-243-7952

Columbia Co. Fire Boat

(Scappoose, OR)...503-397-1521

Clark County Dist. 12 Fire Boat

(Ridgefield, WA)...360-887-2166

VESSEL SAFETY CHECK:

Vessel Safety Checks (VSC's) are free inspections done by the Coast Guard Auxiliary and the Power Squadron. They check to make sure items on the boat meet the minimum requirements for safety. Equipment must be Coast Guard approved. Dated items must be current. i.e. flares and fire extinguishers. Traditionally there has been one weekend set aside in April to do inspection at the Port of Camas/Washougal docks. DYC has provided lunch for the inspectors in years past. The Harbor Master shall be responsible for scheduling and informing the membership.

DYC Burgee and Officers Burgees



Dolphin Yacht Club
Club Burgee



Commodore



Vice Commodore



Rear Commodore



Fleet Captain



Secretary



Treasurer



Port Captain



Past Commodore

COLUMBIA RIVER LOCK AND BRIDGE INFORMATION

Bridge/Lock	VHF CH	Radio Call Sign	River Mile Post	Phone
Bonneville Dam & Lock	14	WUJ-33	145	541-374-8323
The Dalles Dam & Lock	14	WUJ-34	192	541-298-4007
Celilo Railroad Bridge	13	KQ-9048	199	
John Day Dam & Lock	14	WUJ-35	218	541-298-9712
McNary Dam & Lock	14	WUJ-41	294	541-922-2231
Kalan Bridge	13	KTD-561	323	509-546-3222
Upper Columbia River RR Bridge	13	KQ-9046	328	509-546-3222
Burlington Northern SF Snake Riv. RR Bridge	13	KQ-9047	Snake 2	
Ice Harbor Dam & Lock	14	WUJ-42	10	509-543-3231
Lower Monumental Dam & Lock	14	WUJ-43	42	509-282-3218
Little Goose Dam & Lock	14	WUJ-44	70	509-399-2233 x231
Lower Granite Dam & Lock	14	WUJ-45	107	509-843-1493 x231
Hood River Shell Oil Distributor				541-387-5544

Call VHF Ch. 14 at least 30 minutes before expected time of arrival so the lockmaster can have the locks ready.

Boats not equipped with FM radios use pull-cord signals or intercom stations located near ends downstream and upstream entrance walls to contact control room. There will be no movement in or out on red light. A green light will come on when the lock is ready and the lockmaster will sound one long blast on the air horn to signal vessels to enter in the order in which they arrived, except that a government and commercial vessels and rafts have precedence over pleasure crafts.

When the lock is ready for the exit of boats the lockmaster will sound one short blast on the air horn.

Telephone Willamette Falls Lock at 503-656-3381 to inform lockmaster of ETA.

HF MARINE CHANNELS FOR PLEASURE VESSELS IN WASHINGTON

Channel Number

Purpose and Use

16

INTERNATIONAL DISTRESS AND CALLING. Used only for distress and urgency traffic, for safety calls and contacting other stations. Listen first to make sure no distress traffic is in progress; do not transmit if a SEELONCE MAYDAY or SEELONCE DISTRESS is declared. Keep all communications to a minimum. Do not repeat a call to the same station more than once every two minutes. After three attempts wait fifteen minutes before calling the same station. Pleasure vessels may also use Channel 9 for calling.

6

INTERSHIP SAFETY. Only for ship-to-ship use for safety communications. For Search and Rescue (SAR) liaison with Coast Guard vessels and aircraft.

22A

COAST GUARD LIAISON. A government channel used for Safety and Liaison communications with the Coast Guard. Also known as Channel 22 US. The U.S. Coast Guard does not normally monitor 22A so you must first establish communications on Channel 16.

70

DIGITAL SELECTIVE CALLING ONLY (NO VOICE) FOR DISTRESS AND CALLING

WORKING FREQUENCIES

9

INTERSHIP & SHIP-SHORE ALL VESSELS and CALLING & REPLY FOR PLEASURE VESSELS (optional, U.S. only).

67

INTERSHIP ONLY FOR ALL VESSELS (U.S. only, Puget Sound).

68

INTERSHIP & SHIP-SHORE FOR PLEASURE VESSELS ONLY.

69

INTERSHIP & SHIP-SHORE FOR PLEASURE VESSELS ONLY.

71

INTERSHIP & SHIP-SHORE FOR PLEASURE VESSELS ONLY (Not available in Canada).

72

INTERSHIP ONLY FOR ALL VESSELS (U.S. only, South Puget Sound).

78A

INTERSHIP & SHIP-SHORE FOR PLEASURE VESSELS ONLY (Not available in Canada). All marinas in Puget Sound are being encouraged to use this as a secondary working channel.

NAVIGATION (Use LOW POWER only)

13 Vessel BRIDGE to vessel BRIDGE, large vessels. May also be used to contact locks and bridges BUT use sound signals in the Seattle area to avoid dangerous interference to collision avoidance communications between large vessels.

5A VESSEL TRAFFIC SYSTEM-NORTH OF LAGOON POINT AND EAST OF WHIDBEY ISLAND. Vessels not required to participate are highly encouraged to maintain a listening watch. Contact with VTS is encouraged if essential to navigational safety.

14 VESSEL TRAFFIC SYSTEM-SOUTH OF LAGOON POINT AND WEST OF WHIDBEY ISLAND. Vessels not required to participate are highly encouraged to maintain a listening watch. Contact with VTS is encouraged if essential to navigational safety.

Columbia and Willamette Rivers

12 Port Operations.

14 Corps of Engineers operated locks.

Even though you may use alternate communication means, such as cellular phone, MONITOR VHF 16. The safety of yourself, your family and your friends is enhanced by a watch on 16.

REDUCE INTERFERENCE-USE LOW POWER

VHF Channels for Pleasure Vessels in British Columbia, Canada

Channel Number	Purpose and Use
16	INTERNATIONAL DISTRESS AND CALLING. Used only for distress and urgency traffic, for safety calls and contacting other stations. Listen first to make sure no distress traffic is in progress; do not transmit if a SEELONCE MAYDAY or SEELONCE DISTRESS declared. Keep all communications to a minimum. Do not repeat a call to the same station more than once every two minutes. After three attempts wait fifteen minutes before calling the same station.
6	INTERSHIP SAFETY. Only for ship-to-ship use for safety communications. For Search and Rescue (SAR) liaison with Coast Guard vessels and aircraft.
22A	COAST GUARD LIAISON. A government channel used for Safety and Liaison communications with the Coast Guard. Also known as Channel 22 US.
70	DIGITAL SELECTIVE CALLING ONLY (NO VOICE) FOR DISTRESS AND CALLING

WORKING FREQUENCIES

9	INTERSHIP & SHIP-SHORE. All vessels.
67	INTERSHIP & SHIP-SHORE. All vessels.
68	INTERSHIP & SHIP-SHORE. Pleasure vessels.
69	INTERSHIP & SHIP-SHORE. Pleasure vessels.
72	INTERSHIP. All vessels.
73	INTERSHIP & SHIP-SHORE. All vessels.

CANADIAN MARINAS

Do not call marinas in Canada on Channel 16-they are not authorized to use 16.
All marinas monitor a common frequency, depending upon their location.

68	Marinas south of Courtenay.
73	Marinas Campbell River and north.

VESSEL TRAFFIC SERVICE

(Pleasure vessels less than 30 meters in length monitor only for vessel traffic.)

5A SEATTLE-Strait of Juan de Fuca west of Victoria.

11 VICTORIA-Strait of Juan de Fuca east of Victoria; Haro Strait; Boundary Passage; Gulf Islands; Strait of Georgia.
PRINCE RUPERT-Queen Charlotte Sound, Hecate Strait.

12 VANCOUVER-Vancouver and Howe Sound.

71 COMOX-Northern Strait of Georgia, Discovery Passage, Queen Charlotte Strait, Prince Rupert - Dixon Entrance, Prince Rupert Harbour, and southern Queen Charlotte Sound.

74 VICTORIA-Fraser River.
TOFINO-West of Vancouver Island.

To contact the Canadian Coast Guard call the station nearest you: Comox, Prince Rupert, Tofino, Vancouver or Victoria.

Even though you may use alternate communication means, such as cellular phone MONITOR VHF 16. The safety of yourself, your family and your friends is enhanced by a watch on 16 by all vessels.

REDUCE INTERFERENCE-USE LOW POWER

DYC BY-LAW REVISIONS

May 7, 1971
October 7, 1977
April 4, 1980
July 6, 1984
December 12, 1988
November 4, 1989
May 7, 1993
June 1994
August 7, 1997
April 2, 2004
October 20, 2020
January 6, 2023
July 12, 2023
August 4, 2023



PAST DYC COMMODORES



1955	Henry Andres	1996	Mark Taylor
1956	Jack Ease	1997	Sam Melton
1957	Ed Agun	1998	Wayne Glandon
1958	Leonard Wright	1999	Ray DeBuhr
1959	Gordon McKeever	2000	Dennis Bate
1960	Alvin Barge	2001	Barbara Taylor
1961	Phil Morgan	2002	Mary Anne Carter-DeBuhr
1962	William Heiber	2003	Debra Jensen
1963	Leonard Wright	2004	Kim Bone
1964	Elliott Irvine	2005	Walt Streett
1965	Don Easter	2006	Mark Taylor
1966	Everett Atkins	2007	Jack Bone
1967	Curtis Asher	2008	Wayne Houtchens
1968	Don Boettcher	2009	Gary Hardiman
1969	Ray Barratt	2010	Al Parfinovics
1970	Tom Gentry	2011	Don Morgan
1971	Tom Gentry	2012	Ray DeBuhr
1972	Wayne Dusenberry	2013	Tom Nazario
1973	John Lickar	2014	Frank Meyerhoffer
1974	Al Chase	2015	Jeff Creagan
1975	Bill Williams	2016	Jeanette Creagan
1976	Art Douglas	2017	LouAnne Sand
1977	Ken Getgen	2018	Tanya McNeely
1978	Ken Nowell	2019	Jeff Sand
1979	Bob Newcombe	2020	Eric Buller
1980	Oscar Robertson	2021	Alicia Robinson
1981	Don Christensen	2022	Tanya McNeely
1982	John Raynor	2023	Eric Buller
1983	Chuck Stoddard	2024	Trish Adams
1984	Wayne Beldon		
1985	Ira Linson		
1986	John Castle		
1987	Larry Meade		
1989	Don Miller		
1990	Pete Parsons		
1991	Colin Harwood		
1992	Chuck Finnilla		
1993	Wayne Johnson		
1994	George Milles/ Mac McConnell		
1995	Larry Jensen		